



Cultural and Natural Resource Management Strategic Adviser

Job Description

Reports to: Director, Natural Resource Management Policy & Programs

Status: Full-time

Direct reports: nil

Location: Alexandra/Broadford

Prime Function

Provide policy and strategic advice to the Director and contribute to strategy planning across the organization in relation to land management matters and associated special projects. Undertake a key role in relation to the RSA Partnership Forum.

Key Duties

1. Take primary responsibility for drafting a suite of cultural and natural resource management strategies and chapters as addendums to the Taungurung Country Plan
2. Take primary responsibility for developing a program for the restoration/allocation of names to places and waterways across the Taungurung traditional estate
3. Subject to management direction, take a key role in the RSA Partnership Forum matters
4. Work closely with special project officers to expand and document the objectives they are achieving through the Baan Ganalina and similar consultative processes
5. Have an active involvement in the development of leading-edge information management systems that record cultural and scientific knowledge
6. Drive the development of research partnerships, in consultation with relevant senior managers
7. Under the direction of the Executive Management Team, take responsibility for the establishment of the TOLMB and participate in discussions with relevant State agencies in that endeavor
8. Provide strategic advice on the socioeconomic impacts of proposed policy and legislative changes, including how policy and legislative design can both prepare for and respond to evolving traditional owner expectations
9. Take primary responsibility for leading the Taungurung Cultural Fire Program
10. Collaborate with other Traditional Owner Corporations to advance mutual interests

Selection Criteria

Essential knowledge and skills

- Tertiary qualifications (preferred) or strong experience and capability in one or more of the following areas: environmental science, conservation and land management, land management planning, participatory natural resource management in cross-cultural contexts
- Strong written and oral communication skills
- Knowledge and understanding of the political, social and economic issues affecting Aboriginal Victorians and, specifically, of the provisions of the Traditional Owner Settlement Act
- Victorian Driver's licence.

Personal qualities

1. Good professional judgment
2. High ethical standards and personal integrity
3. Ability to maintain confidentiality in relation to sensitive information
4. A strong work ethic and an ability to attend to duties without constant supervision and direction
5. Strong organizing and time management habits
6. High emotional intelligence

Adherence to Code of Conduct

All TLaWC staff must comply fully with the staff Code of Conduct.

Key Performance Indicators

- The Taungurung Country Plan is augmented and given substance by a suite of specific strategies and 'chapters'
- There is a significant increase in the number of Taungurung names allocated to places and waterways across the Taungurung estate
- TLaWC is closely involved in all the secretariat functions of the RSA Partnership Forum
- TLaWC Information Management Systems are leading edge in their excellence
- TLaWC's involvement in research partnerships sets the pace amongst Victorian TO corporations
- The Taungurung TOLMB is established efficiently and so as to ensure it can exercise an appropriate level of autonomy, whilst always operating in accordance with TLaWC aspirations, principles and objectives

Date written: August 2020